

# **Job description**

## Bill's Fence Company Inc.

11560 Greasy Valley Road Prairie Grove, AR 72753

#### About us

Bills Fence Co Inc provides Commercial and Residential Fence installation in the state of Arkansas and Texas . We are a professional company of good character and integrity, our goal is to Provide the Best Quality Fences Around.

Come join our winning team!

Job Title: Warehouse Forklift Driver

**Company Overview:** Join our dynamic team at Bill's Fence Co., Inc. where we pride ourselves on delivering high-quality fencing solutions to our customers. Our company values safety, teamwork, and professional growth. We are committed to providing a supportive work environment that encourages advancement from within and prioritizes employee well-being.

**Position Summary:** We are seeking a skilled and reliable Warehouse Forklift Driver to join our operations team. The ideal candidate will be responsible for safely operating forklifts and other industrial vehicles to move materials, load and unload products, and maintain an organized warehouse environment.

### **Key Responsibilities:**

- Operate sit-down and stand-up forklifts, as well as other material handling equipment.
- Load and unload fencing materials from trucks, rail cars, and storage areas.
- Move hazardous materials in compliance with safety regulations.



- Maintain a clean and organized work area to ensure safety and efficiency.
- Stack crates, pallets, lumber, or other materials securely.
- Ensure the safe movement of goods throughout the warehouse.
- Follow all safety regulations and company guidelines diligently.
- Check that loads are centered and properly stacked before moving.
- Report any equipment malfunctions or maintenance needs promptly.
- Rotate stock to ensure older items are shipped or sold first.
- Utilize radio frequency (RF) scanning equipment for inventory tracking.
- Document the arrival, departure, movement, and storage of goods accurately.

#### Qualifications/Skills:

- Previous experience operating forklifts in a warehouse setting is preferred.
- Valid forklift certification is required; completion of a forklift driving course is a plus.
- Ability to read packaging, shipping documents, and safety guidelines effectively.
- Strong attention to detail with excellent hand-eye coordination.
- Ability to lift up to 50 pounds regularly; physical fitness is essential for this role.
- Good communication skills for effective teamwork in the warehouse environment.
- Basic math skills for weighing products and maintaining accurate inventory records.

**Note:** Previous experience as a fence installer is preferred but not required. Training will be provided for candidates who demonstrate the necessary skills and willingness to learn.



Job Type: Part Time or Full-time

Salary:

\$13-15 / HR

Expected hours: 20 – 50 per week

Benefits:

- 401(k)
- 401(k) matching
- Dental insurance
- Health insurance
- Paid time off
- Vision insurance

# Compensation package:

- Bonus opportunities
- Overtime pay

## Work setting:

- Construction site
- In-person
- Outdoor work

### **Work Location:**

In person:

11560 Greasy Valley Road, Prairie Grove, AR 72753