



Job Description

Yard Personnel

Company:

Bill's Fence Company

Cabot, AR

Overview

The Yard Personnel will be responsible for managing and organizing the company's material yard, ensuring the proper storage, and timely delivery of materials to the job sites. This entry-level position is a great opportunity for individuals looking to gain experience in the fence installation industry and grow within a reputable company.

Responsibilities

1. **Material Management:** Organize and maintain the material yard, ensuring all materials are stored securely, and inventory levels are accurately tracked.
2. **Delivery Coordination:** Schedule and coordinate deliveries of materials to job sites, ensuring timely and accurate deliveries to support the fence installation process.
3. **Equipment Operation:** Operate forklifts, pallet jacks, and other material handling equipment safely and efficiently to load and unload materials.
4. **Quality Control:** Inspect incoming materials for damage or defects, reporting any issues to the Operations Manager.
5. **Safety Compliance:** Adhere to all company safety policies and procedures, ensuring a safe working environment for all team members.
6. **Teamwork:** Collaborate with the fence installation team, providing support as needed and maintaining a positive attitude.

Requirements

1. High school diploma or equivalent.
2. Valid driver's license and reliable transportation.
3. Forklift certification or ability to obtain one within 30 days of employment.
4. Basic knowledge of material handling and inventory management principles.
5. Ability to lift up to 50 lbs. and perform physical labor as needed.



6. Strong organizational and time management skills.
7. Basic computer skills for maintaining inventory records and scheduling deliveries.

Working Conditions

The Material Yard Helper will work primarily outdoors, exposed to various weather conditions. The work environment may involve noise, dust, and other factors common to material yards and construction sites. Adherence to safety protocols and personal protective equipment (PPE) usage is required at all times.

Physical Requirements

The Material Yard Helper must be able to stand, walk, bend, stoop, and lift for extended periods. Regular physical effort is required, including the ability to lift up to 50 lbs. and operate material handling equipment safely.

Career Advancement Opportunities

We encourage and support the growth and development of our team members. High-performing Material Yard Helpers may have the opportunity to advance into more skilled positions within the fence installation team or move into leadership roles such as Yard Foreman

Benefits:

- 401(k) matching
- Dental insurance
- Health insurance
- Life insurance
- Paid time off
- Vision insurance

Salary: Competitive salary based on experience